



DIRECTORATE OF TECHNICAL EDUCATION, THIRUVANANTHAPURAM

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PROCEEDINGS

Education- Technical - Directorate of Technical Education- Training programme on E-office for staffs of Directorate of Technical Education scheduled from 27/11/2023 to 29/11/2023 - Officers deputed- - orders issued.

PLANNING SECTION

No : L5/48968/23/DTE

Thiruvananthapuram, Dated: 25.11.2023

Read:- 1.Submission of the System analyst, DTE dated 22.11.2023
2.Submission of the Computer Programmer, DTE dated 22.11.2023

ORDER

As part of E-office implementation it has decided to conduct an offline training programme on E-office from 27/11/2023 to 29/11/2023 for staffs of Directorate of Technical Education at College of Engineering Trivandrum. The below mentioned officers are deputed for this programme. This training programme is compulsory and staff members deputed should attend the programme promptly. The deputed officers should report for the training programme at College of Engineering Trivandrum at 9.30 am on the same day. .

Sd/-

Dr. Rajasree M.S
Director of Technical Education (in-charge)

Copy

to 1. Head of Institution (through Department Website)
2.Sri. Ashik M, Computer Programmer(HG)
3.The party concerned

Forwarded / By Order

Approval Valid

Digitally Approved By

Dr. Rajasree M.S

Date: 25.11.2023

Reason: Approved

Senior Superintendent

E-Office Training for Staffs of Directorate of Technical Education at College of Engineering
Trivandrum

Sl. No.	Employee Full Name	Designation of employee	Date and Time
1	Dr. Rajasree M S	Director & SJD (ECS)	Date: 27.11.2023 Time: 10AM to 5PM
2	Analan K	Junior Superintendent	
3	Shalini S	Clerk	
4	Saffarulla H	Head Accountant	
5	Remya V	UD Typist	
6	Girija KL	Senior Clerk	
7	Noushad A	Senior superintendent	
8	Soju S S	Assistant Director (Projects)	
9	Joby Joy	Sr. superintendent	
10	Shamsu K M	Junior Superintendent	
11	Mini N	Confidential Assistant Gr. I	
12	Nazarudeen A	Administrative Assistant	
13	Ajayakumar M	Confidential Assistant Selection Grade	
14	Sulficar A	Deputy Director (General)	
15	Abhilash S	Clerk	
16	Subhakumari S	SENIOR SUPERINTENDENT	
17	Rajeev A	Senior Clerk	
18	Shiji PL	Clerk	
19	Sini S S	Senior Clerk	
20	Meena Radhakrishnan	Senior clerk	
21	Dileep D	Clerk	
22	Seema S	Senior Clerk	
23	Suhra Beevi S	Senior Clerk	
24	Hari VS	Senior clerk	
25	Prasannakumar PT	Junior Superintendent	
26	Gopakumar KG	Senior Clerk	
27	Vanaja P	Fair Copy Superintendent	
28	Sunitha GC	Fair Copy Superintendent	
29	Madhu K	Senior Superintendent	
30	Sheeja S	U. D. Typist	
31	Sandhya P	Selection Grade Typist	
32	Sherly TK	Clerk	
33	Jyothy R	Senior Clerk	
34	Shamnad M	Trade Instructor Sr.Grade	
35	Pradeep V	Trade Instructor Gr. I	
36	Dr. Ashalatha R	Joint Director (IIIC)	
37	Sheeba U	Senior Clerk	
38	Arun V	Clerk	
39	Anil B	Junior Superintendent	

40	Manju S	Senior Clerk H/G	
41	Kavitha S	Clerk	
42	Bindu KK	UD Typist	
43	Suresh Kumar V	Senior Clerk	
44	Lekshmi M S	Head Accountant	
45	Jose T Joseph	Training Officer	
46	Gijimole M	System Analyst	
47	Dr. Indulal S	Deputy Director (P&T)	
48	Aji S	Senior Superintendent	
49	Mansoor A	Administrative Assistant	
50	Anupama Milan	LD clerk	
51	Shibu T	Clerk	
52	Asarani CL	Sr. Clerk	
53	Mohammed Rafi O K	L.D Typist	
54	Ababeel Rehuman M	Senior Clerk	
55	Vincent A	Senior Clerk	
56	Manu Mohan	Senior clerk	
57	Sobha L	Confidential Assistant	
58	Divya D	Confidential Assistant Gr.II	
59	Jayanthi S	Clerk/Typist	
60	Wilfred Joseph	Technical Officer	
61	Suma T	Senior Clerk	
62	Sajitha P	Senior Clerk	
63	Praveen Kumar S	Clerk	
64	Sunitha Sugathan	Senior Clerk	
65	Vaisakh	Clerk	
66	Vivek V	Clerk	
67	Akhil Raj	Clerk	
68	Sruthilal MS	Clerk	Date:
69	Seema SS	Senior Clerk	28.11.2023
70	Deepa K V	Senior Clerk(HG)	Time: 10AM to
71	Teresa Thomas	Clerk	5PM
72	Sreelatha M D	Senior Clerk	
73	Sreedevi V	Senior Clerk	
74	AnilKumar P	Selection Grade Typist	
75	Shobitha A	Senior Grade TYpist	
76	Sangeetha K	LD Typist	
77	Pavithra J	Clerk	
78	Priya G R	Senior Clerk	
79	Hema K S	Clerk	
80	Finny George	Computer Progammer (HG)	

81	Chinchu Vijayan	Senior Clerk
82	Anithakumary S	Senior Clerk
83	Divya S P	Senior Clerk
84	Biji R	Senior clerk
85	Santhosh S	Senior Clerk
86	Vrindakumari PS	Senior Clerk
87	Abhilash K	Clerk
88	Nivin Vinod	L. D Clerk
89	Prathap Chandran P	Junior Superintendent
90	Rageesh E V	L D Typist
91	Saranjith A	Clerk
92	Abhijith K	Clerk
93	Shanifa Basheer	Clerk
94	Maya Gopinath	Junior Superintendent
95	Rema P	Clerk
96	Vinod V	Junior Superintendent
97	Kavitha I	Senior clerk
98	Mrudula M L	Senior Clerk
99	Deepthi M I	Accounts Officer
100	Prasad T M	Senior Clerk
101	Aneesh A	Senior Clerk HGr
102	Lijitha S	Confidential Assistant
103	Sarojam D	Confidential Assistant
104	Shiny S Prem	Confidential Assistant
105	Krishnaraj R K	Senior superintendent
106	Ramya R	CLERK
107	Visakh V M	Junior Superintendent
108	SureshKumar A	Senior superintendent
109	Joly S	Senior clerk
110	Sabin A S	Senior Clerk
111	Sujadevi K I	Senior clerk
112	Saranya S Nair	Clerk
113	Shainy S	Senior Clerk
114	Mini Vahid A	ACCOUNTS OFFICER
115	Bismi S R	L D typist
116	Justin T	Selection Grade Typist
117	Shailaja Kumari Amma P R	Fair Copy Superintendent
118	Lintu S	Senior Clerk
119	Sajitha N	UD Typist
120	Reji Kumari T S	Junior Superintendent
121	Simi KS	LD Typist

Date:
29.11.2023
Time: 10AM to
5PM

122	Shiny R	Inspector of industrial schools
123	Ashik M	COMPUTER PROGRAMMER(HG)
124	Mili SM	Senior Superintendent
125	Shemi AR	Clerk(HG)
126	Raji JR	Sr.Clerk (HG)
127	Rupa KA	Senior superintendent
128	Ramya R	Senior Clerk
129	Beena S	Clerk
130	Sindhu S	Statistical Assistant
131	Amrutha Devi L	Junior Superintendent
132	Greeshma Raj K	Clerk
133	Dr. Ramachandran M	Senior Joint Director (P S)
134	Dr. Shreelekshmi R	SPFU Director
135	Sunil Kumar C V	Senior Administrative Officer
136	Ajith kumar S N	Senior Finance Officer
137	Sheebaraji V	UD Typist
138	Bindhu A Khan	Clerk
139	Angel Adolfes	Clerk (Higher Grade)
140	Namitha Nissa A I	LD Typist