

AU3/2/2024

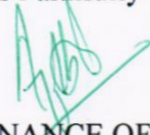
Directorate of Technical Education,
Thiruvananthapuram, dated, 19/03/2024.

CIRCULAR

This is to inform all Government employees through DDO that all income received by way of salary, remuneration, honorarium, other income if any except all kind of Travelling Allowances should be included in the form 16 of the every employees even if TDS is recovered for any of them. During the Financial Year 23 – 24 all DDO's should ensure this strictly before drawing salary of the month of March 2024.

A report regarding this should be submitted to this office within 10th April 2024. Otherwise the matter should be informed to Income Tax Department for verification.

Yours Faithfully



SENIOR FINANCE OFFICER

TO

1. All Government Engineering Colleges.
2. 3 Aided Engineering Colleges. (NSS Engineering College, M A College, T K M College)
3. RDTE – Kozhikode / Kothamangalam
4. College of Fine Arts (Thiruvananthapuram, Mavelikkara, Trissur)
5. J C T E, SITTR etc.
6. CPTE Vattiyookkavu, GPTE Kaimanam, Carmel poly, Alapuzha